

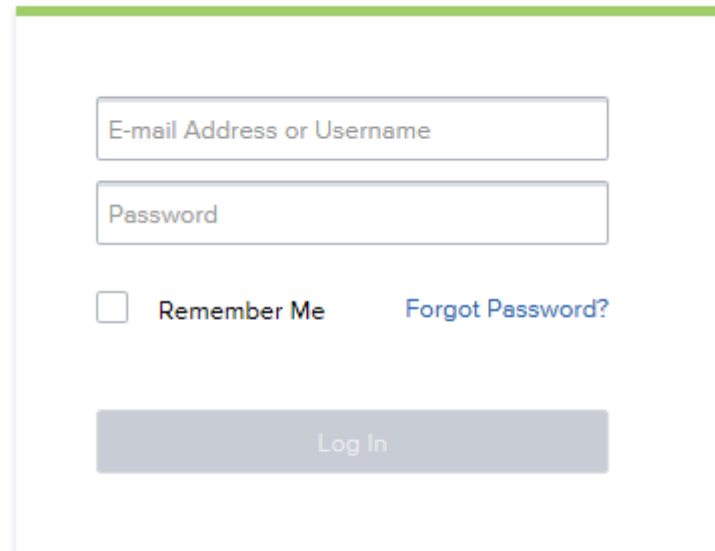


CLOSED LOAN DELIVERY

CORRESPONDENT LENDING

LOGIN TO TPO CONNECT USING THE LINK BELOW.
YOUR USER NAME WILL ALWAYS BE YOUR EMAIL ADDRESS

<https://1663022307.encompasstpoconnect.com>



A login form with a light green header bar. It contains two input fields: "E-mail Address or Username" and "Password". Below the fields are a checkbox labeled "Remember Me" and a link labeled "Forgot Password?". At the bottom is a grey "Log In" button.

AFTER SUCCESSFULLY LOGGING IN, YOU WILL LAND ON THE PAGE BELOW.



The screenshot shows the user interface of the Human Mortgage web application. At the top left is the logo for "human mortgage™ by First Community Mortgage". At the top right are links for "CONTACT US" and a user profile for "Rhonda Hahn". A dark blue navigation bar contains the following menu items: "WELCOME", "PIPELINE", "ADD NEW LOAN", "SCENARIOS", "FCM KNOWLEDGE CENTER", "NEW USER REQUEST", "RESOURCES", and "DOCUMENTS". The main content area features a large blue graphic with the text "HUMAN MORTGAGE" and several circular icons containing illustrations of people, a dog, and a person at a computer, all surrounded by interlocking gears. Below the graphic is a paragraph of text:

At FCM, teamwork is at the heart of what we do and this extends to our partnership with your organization. We appreciate the value our partners add to our business and we work hard to build and maintain those relationships. Simply put, we are designed to help your business grow.









ACCESS LOAN BY CLICKING ON IT FROM THE PIPELINE.

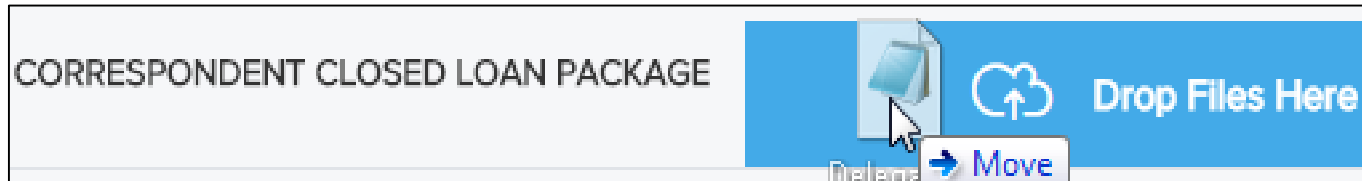
<input type="checkbox"/>	1001806022942	Correspondent, Deleg	2
<input type="checkbox"/>	1001805022886		

GO TO THE DOCUMENTS SECTION ON THE LEFT SIDE OF THE SCREEN.

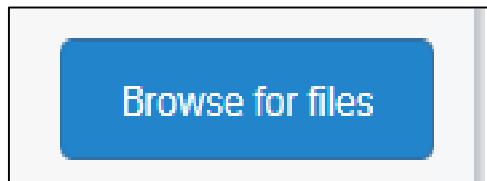
Delegated Correspondent
275 Robert Rose Dr, Murfreesboro, TN, 37
01 DC TPO Connect

-  **LOAN SUMMARY**
-  1003
-  **PRODUCT PRICING & LOCK**
-  **DOCUMENTS** 
-  **PURCHASE CONDITIONS**

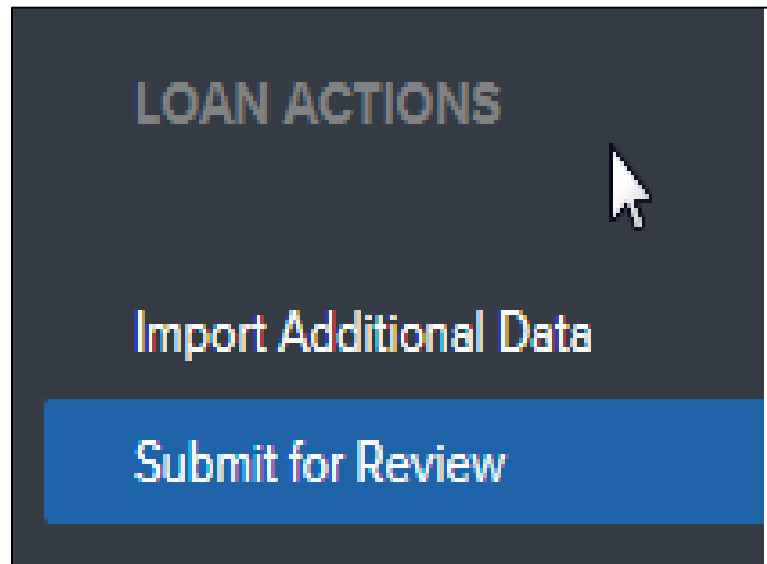
UPLOAD THE PDF FILE TO THE **CORRESPONDENT CLOSED LOAN PACKAGE** FOLDER BY DRAGGING THE FILE FROM THE DESKTOP THEN RELEASING OVER **DROP FILES HERE** OR **CLICK TO BROWSE AND SELECT THE PDF FILE YOU SAVED.**



OR




ONCE FILE HAS BEEN UPLOADED GO TO **SUBMIT FOR REVIEW** UNDER LOAN ACTIONS ON THE LEFT SIDE OF THE SCREEN.



THE NEXT PAGE WILL BE AN OVERVIEW OF THE LOAN (ANY CHANGES ARE TO BE COMPLETED FROM THE 1003). IF NO CHANGES ARE NEEDED, CLICK CONTINUE TO COMPLETE THE SUBMISSION PROCESS AND FCM IS NOTIFIED YOUR LOAN IS READY TO BE REVIEWED.

Are you sure you want to submit this loan at this time?

Cancel Continue



ONCE YOU SEE THE MESSAGE BELOW, YOUR LOAN HAS BEEN SUBMITTED FOR REVIEW. AFTER SUBMISSION, THE SUBMITTED FOR REVIEW DATE WILL APPEAR IN THE KEY DATES SECTION, LOCATED ON THE LOAN SUMMARY PAGE.

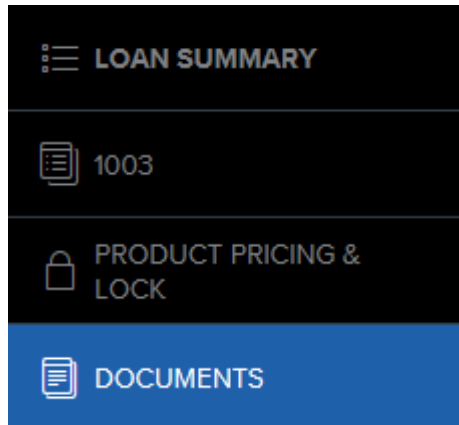




Your loan was submitted Successfully.

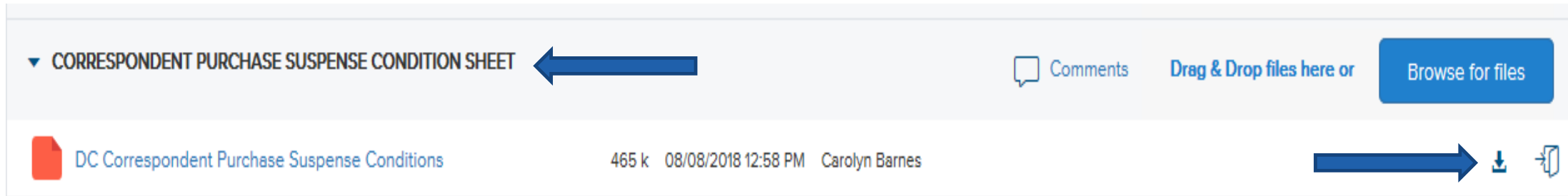
Key Dates

Registered	-
Submitted for Review	08/06/2018
Purchase Suspended	-
Purchase Rejected	-
Purchased Approval	-
Clear to Purchase	-
Purchase Date	-
Cancelled Date	-
Withdrawn Date	-

TO VIEW THE CONDITION SHEET, ON THE DOCUMENTS PAGE, LOCATE CORRESPONDENT PURCHASE SUSPENSE CONDITION SHEET.



The  next to the folder indicates there are documents in the folder. Click the arrow to open the folder. To print or save the condition sheet, click on  to the right of the document to open the document in a new window which allows you to print or save the document.




OUR CONDITION SHEET FORMAT HAS NOT CHANGED.

DC Correspondent Purchase Suspense Conditions

Page 1 of 2

Fit Width

Correspondent Purchase Suspense Conditions
1001805022900
VA Purchase
5510 Chico Blvd
Frederick, MD 21705



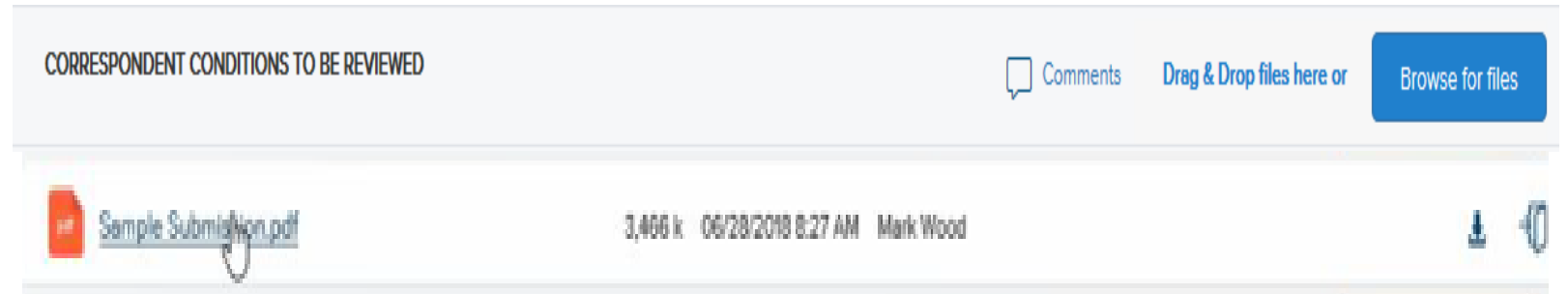
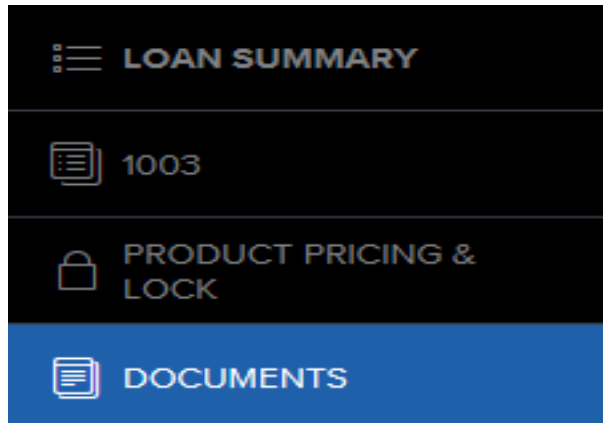
by First Community Mortgage

Please upload all conditions to Correspondent Purchase Conditions in FCM's Correspondent Portal. We are here to assist you, should you have any questions, please contact your Client Manager: Carolyn Barnes
carolyn.barnes@fcmpartners.com

Condition	Condition Description	Date Conditioned	Date Received	Date Cleared
Original Note	Provide Original Note, Allonge (if required) and Seller's Wiring Instructions or Bailee Letter. If Purchase Cleared > 30 days, minimum .25% Aged Note Fee will be charged.	05/31/2018	//	//



TO UPLOAD DOCUMENTS FOR REVIEW, CLICK **DOCUMENTS** THEN EITHER DRAG & DROP THE PDF FROM YOUR DESKTOP OR CLICK **BROWSE FOR FILES** TO UPLOAD YOUR DOCUMENTS. ONCE UPLOADED, YOU WILL SEE YOUR DOCUMENTS. BEST PRACTICE IS TO CHECK WHAT YOU HAVE UPLOADED TO ENSURE ALL WERE INCLUDED .



When uploading conditions, whether they are Purchase Suspense Conditions or Underwriting Conditions, they **ALL** go into **Correspondent Conditions to be Reviewed**.

CONTACT FCM

Contact your assigned Client Manager or

Mark Wood

AVP, Correspondent Lending Sales

Mark.Wood@fcmpartners.com

Rhonda Hahn

Correspondent Lending Sales

Rhonda.Hahn@fcmpartners.com

